

APPENDIX “ G “

Must be returned to the District Governor
By no later than July 31

LIONS INTERNATIONAL DISTRICT N2
APPLICATION FOR 100% CLUB SECRETARY AWARD FOR:

SECRETARY’S NAME: _____

ADDRESS: _____

CLUB: _____

TO QUALIFY, THE FOLLOWING CRITERIA MUST BE MET IN FULL:

- A) Period of award to be July 01, 20__ to June 30 20__
- B) M & A reports for all 12 months (including July and August) must have been postmarked and/or electronically sent not later than the 2nd of the month following the month of the report.
- C) M & A reports to have been completed in every detail.
- D) Attended all Zone Meetings during the term of office. (Unless unable to attend due to illness or working and the Zone Chair has been advised of an alternate.)
- E) Attended all Cabinet Meetings and Nova Scotia Convention. (Unless unable to attend due to illness or working and the CST has been advised of an alternate.)
- F) Attended Officer’s Training School for Incoming Officers.
- G) Confirmation by President that:

- _- Keeps accurate reports
- _- Assisted the President in preparing agendas for meetings
- _- Promptly applies for all awards for Club and members
- _- Attends a majority of club and Board Meetings

THE FOLLOWING POINTS TO BE NOTED:

A) The Club President does not have to qualify for the 100% President's award, however, the fact that the Club President does qualify for his/her award DOES NOT automatically qualify the Club Secretary for this award. THE CLUB SECRETARY MUST FULFILL ALL THE ABOVE CRITERIA.

B) The granting of the 100% Secretary's Award shall be at the absolute discretion of the District Governor upon being satisfied that the necessary criteria has been met.

C) The District Governor may at his/her discretion, consult with the Vice District Governor, and/or Zone Chairman for any information which may be necessary in making a decision to grant the 100% Secretary's Award.

APPLICANT'S SIGNATURE: _____ DATE: _____

CLUB PRESIDENT'S SIGNATURE: _____ DATE: _____

ZONE CHAIRMAN'S SIGNATURE: _____ DATE: _____