

*Participant*

*Manual*

*The Role of the*

*Zone Chairperson*

Zone Chairperson Training



**Session Background**

Every successful zone chairperson must have a basic understanding of the responsibilities of this important position. This session reviews this information, provides an overview of a key resource (the Zone Chairperson Manual), and identifies the anticipated challenges of the position.

**Session Objective**

*At the end of this session, participants will be able to:*

* Recognize the responsibilities of the zone chairperson in accordance

with the Lions Clubs International District Constitution and By-Laws

* Utilize the Zone Chairperson Manual as a resource during their term

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**Footprint**

*An outline or indentation left by a foot on a surface; an indication that something was once present.*

**ZONE CHAIRPERSON**

The zone chairperson, subject to the supervision and direction of the district governor and/or region chairperson, shall be the chief administrative officer in his/her zone. His/her specific responsibilities shall be to:

(a) Further the Purposes of this association.

(b) Serve as chairperson of the District Governor's Advisory Committee in his/her zone and as such chairperson to call regular meetings of said committee.

(c) Endeavor to include the District GMT Coordinator and the GLT Coordinator and the District Governor Team as special guests to a District Governor’s Advisory Committee meeting to discuss needs related to membership and leadership development and how these teams and the District Governor Team may assist with membership and leadership development within the zone.

(d) Make a report of each District Governor's Advisory Committee meeting and send copies within five (5) days thereafter to Lions Clubs International and to the district governor, District GMT Coordinator and District GLT Coordinator and region chairperson.

(e) Promote the Club Excellence Process to the clubs within the zone and work in concert with the District GMT Coordinator, the District GLT Coordinator and the District Governor Team to implement the program within the zone.

(f) In coordination with the District GMT Coordinator, play an active role in organizing new clubs and keep informed on the activities and well-being of all clubs in his/her zone.

(g) In coordination with the District GLT Coordinator, play and active role in supporting leadership initiatives by informing Lions within the zone about leadership development opportunities at the zone, district, or multiple district.

(h) Represent each club in his/her zone in any problems with district, multiple district council chairperson or Lions Clubs International.

(i) Supervise the progress of district, multiple district, and Lions Clubs International projects in his/her zone.

(j) Endeavor to have every club within his/her zone operating under a duly adopted club constitution and by-laws.

(k) Promote representation at international and district (sub- and multiple) conventions by at least the full quota of delegates to which clubs in his/her zone are entitled.

(l) Visit a regular meeting of each club in his/her zone once or more during his/her term of office, reporting his/her findings to the region chairperson – particularly with respect to weaknesses he/she may have discovered (copy to district governor, district GMT coordinator and district GLT coordinator).

(m) Perform such other functions and acts as may be required of him/her by directives of the International Board of Directors.

**The Global Membership Team (GMT) and the Global Leadership Team (GLT)**

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As a member of the **Global Membership Team** at the district level (**GMT-D**), the zone chairperson works with the multiple district and district leaders to:

* Promote membership resources to clubs
* Promote and identify clubs to participate in the Club Excellence Process (CEP)
* Ensure that club membership chairpersons know their roles and responsibilities
* Identifies communities for new club charters
* Emphasizes engagement of members in new or existing service projects
* Encourages clubs to implement a membership growth plan and to promote their activities within the community
* Communicate membership development needs and successful strategies to other members of the GMT-D

***What specific action can you take to fulfill these responsibilities as an active member of the GMT-D?***

As an active member of the **Global Leadership Team** at the district level (**GLT-D**), the zone chairperson’s primary responsibilities include:

* Identifying potential leaders at the club level
* Communicating the availability of and promoting participation in training and leadership development opportunities
* Encouraging the engagement of new leaders in leadership responsibilities
* Collaborating with the GLT-D to ensure that club officer training is effectively conducted
* Communicating training and development needs to other members of the GLT-D

***What specific action can you take to fulfill these responsibilities as an active member of the GLT-D?***

MC900279724[1]**Your Greatest Challenge**

*In the space below, write down what you envision as your greatest challenge in the year ahead. Be prepared to share your challenge with your peers.*